

## **Credit Operations Specialist (Credit Ops)**

## Important day-to-day responsibilities include:

- Provide an extraordinary customer experience for all those you come in contact with.
- Assist bankers with bringing extreme value to all relationships.
- Provide exceptional service to every customer and banker.
- Generate all loan documents for Ag and Commercial loans with a centralized Credit Operations Department, with accuracy and efficiency, working to help acquire and retain all of our customer's financial business for life.
- Learning and adhering to the rules and regulations of a bank employee.

## **Qualifications for this Opportunity:**

- Industry expertise with a track record of success
- Previous loan processing experience preferred
- Commitment and willingness to learn and grow in your career
- Understanding the extreme value in serving others
- Exceptional communication skills
- Functional Expertise
- Confidentiality
- Strong Business Acumen

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## **Benefits Included in this Opportunity:**

- 100% Employer Paid Health and Dental Insurance Premiums for each employee
- HSA Contribution available
- Life Insurance and Long Term Disability Insurance
- 401k and Employee Stock Ownership Retirement Plans
- Flexible Spending Plan
- Vision Insurance Plan
- PTO and paid holidays

**Hours**: Monday – Friday, 8:00 am to 5:00 pm

**Direct report to: AVP Credit Operations** 

